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INVENTORY INSTRUCTIONS FOR AVAYA MERLIN MAGIX PHONE SYSTEMS

Performing an inventory is important to determine what features are available to you by finding out the release of the Merlin Magix Processor, what your capacity for lines and extensions are now and what room for growth is available and overall an awareness of your phone system.

The system inventory can be done on the 4424LD+ programming phone. Select **MENU** → Then **MAINTENANCE** → Then **SYSTEM** → Then **INVENTORY**. From here you the System's Processor release is identified. It will say System Inventory, Slot 00, Board Processor, Hardware Vintage, and Magix. Notate the Release and select the **MORE** button to identify the other Expansion Boards - i.e. TDL or other Magix boards. There are up to 17 slots available. When the inventory report says **EMPTY** you are done.

For some items it will be necessary to go to where the phone system is located to verify. Some times the report will be false so it is always good to where the system is and re-verify. For example if you know you have a system Voice Mail solution and the reports do not show this go and verify the report with the actual system.



The system will be in a Carrier that will look like

. The Processor

and Messaging Solution

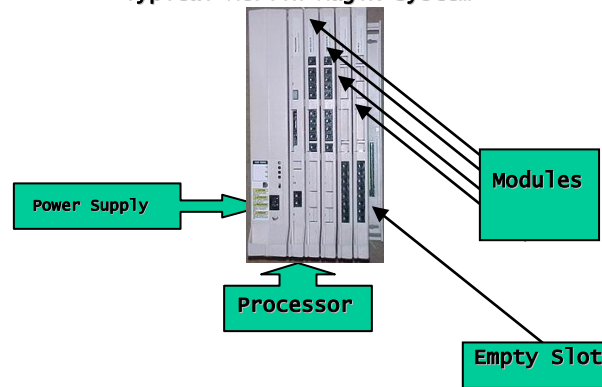
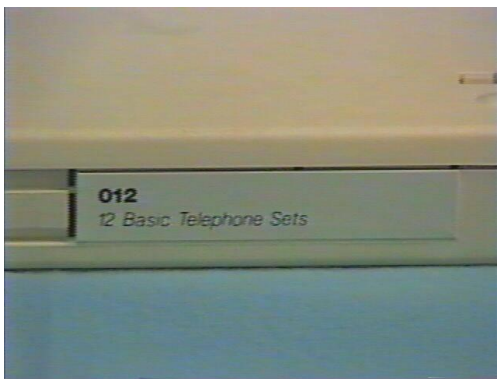


may have a PC card in them (**DO NOT REMOVE THEM**) and look like

or . The

Expansion Boards will all be labeled like below.

Typical Merlin Magix System



The naming convention of the modules is such that the first digit represents the number of maximum lines and the following 2 digits represent the maximum number of extensions the module can support.

The phones should be marked as 4400, 4400D, 4406D+, 4412D+, 4424D+, 4424LD+ etc. under the handset of the phone. If the phones are not labeled just count the number of programmable buttons and if there is a LCD display screen. Example the 4412D+ will have 12 programmable buttons – not including the key pad etc but only the top

